

## **HAMBLETON DISTRICT COUNCIL**

**Report To:** Scrutiny Committee  
20 October 2016

**From:** Chairman of Scrutiny Committee

**Subject:** **POLICY REVIEW – CIVIL PARKING ENFORCEMENT**

All Wards

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### **1.0 SUMMARY:**

1.1 The purpose of this report is to gather evidence from appropriate individuals in order to progress the Review.

### **2.0 BACKGROUND:**

2.1 The Committee has previously agreed to undertake this Review and identified information and issues that it would like to consider. The Project Plan for the review is attached as Annex A.

2.2 The Terms of Reference of the review are as follows:

To investigate whether the current arrangements for enforcement of Civil Parking are effective; whether there are any existing issues with delivery of the service and consider options for the future delivery of the service.

### **3.0 INFORMATION AND ISSUES:**

3.1 The following Hambleton District Councils officers will be in attendance at the meeting:

- Clive Thornton, Corporate Facilities Manager
- Gary Nelson, Head of Legal and Information (Monitoring Officer)
- Louise Hancock, Democratic Services Officer

### **4.0 RECOMMENDATION:**

4.1 It is recommended that the Committee determines information that it would like officers to report upon to the next meeting of the Committee and other issues which they would like considered in respect of Health and Safety.

COUNCILLOR STEPHEN DICKINS

**Background papers:** None  
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**SCRUTINY COMMITTEE**

**POLICY REVIEW – CIVIL PARKING ENFORCEMENT**

**TERMS OF REFERENCE:**

To investigate whether the current arrangements for enforcement of Civil Parking are effective; whether there are any existing issues with delivery of the service and consider options for the future delivery of the service

**SCOPE**

- To ascertain what the current arrangements are for delivery of the service
- To examine whether the existing delivery of the service is effective
- To identify whether there are any issues which may require further investigation
- To explore options of future delivery

**OBJECTIVES**

- To determine whether the existing arrangements for enforcement of Civil Parking legislation are effective and value for money
- To identify any issues arising out of the delivery of the service and explore areas for improvement
- To ascertain future options for future delivery of enforcement to be considered

**WITNESSES**

- Executive Director, Dave Goodwin
- Head of Service – Customer and Economy – Helen Kemp
- Appropriate representative from Scarborough Borough Council

#### DOCUMENTS/EVIDENCE

- Civil Parking Enforcement Agreement
- Statistics on numbers of notices served; appeals; bailiff stats
- Benchmarking information from other Authorities

#### OTHER METHODS/CONSULTATION/RESEARCH

Task and Finish Groups.

#### OFFICER SUPPORT

Louise Hancock, Democratic Services Officer  
Gary Nelson, Head of Service – Legal and Information (Monitoring Officer)

#### TIMESCALE

Commencing September 2016  
Projected completion January 2017  
Report to Cabinet February 2017